

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on January 13, 2025, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: President Bush
Director Martinez
Director Beley
Director Roddam

Manager: Jessie J. Shaffer

Operations: Dan LaFontaine

Attorney: Erin Smith

Office Manager: Cory Lynch

District Engineer: Cydney Saelens

Visitors: James Howald - Our Community News
Jackie Burhans - Our Community News
Andrew Rheem - Raftelis

I. Call to Order: President Bush called the meeting to order at 12:59.

Motion: President Bush entertained a motion to excuse Director Clewe from the meeting. Director Roddam moved, Director Martinez seconded, and the Board unanimously approved the absence of Director Clewe.

II. Reading of the Minutes: Copies of the December 16th, 2024 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the December 2024 meeting minutes. Director Martinez moved, Director Roddam seconded, and the Board unanimously approved the December 16th, 2024, minutes.

III. New Business:

A. Consider Resolution No. 25-01 Annual Administrative Matters Resolution

Motion: President Bush entertained a motion to accept Resolution No. 25-01 Annual Administrative Matters Resolution. Director Roddam moved, Director Martinez seconded, and the Board unanimously approved Resolution No. 25-01

B. Consider Resolution No. 25-02 Calling May 6, 2025 Regular Election

Motion: President Bush entertained a motion to accept Resolution No. 25-02. Director Martinez moved, Director Beley seconded, and the Board unanimously approved Resolution No. 25-02 Calling May 6, 2025 Regular Election

- C. Disposal of District Office Equipment of De Minimis Value (used computers, office furniture & like equipment), Used Well Drop Pipe (Scrap Price) & Brass Meter Bodies (Scrap Price)

Motion: President Bush entertained a motion to approve the Disposal of District Office Equipment of De Minimis Value. Director Roddam moved, Director Beley seconded, and the Board unanimously approved the Disposal of District Office Equipment of De Minimis Value.

IV. Old Business:

None

V. Financial Report:

The Board was presented with the financial statements for December 2024 in a draft version. Director Martinez stated that there are outstanding invoices that need to go into the December financials in the 2024 budget year. The Board will be presented the final December financials in addition to the January 2025 financials at the February Board meeting.

Motion: President Bush entertained a motion to accept the December 2024 financial reports in draft format. Director Beley moved, Director Roddam seconded, and the Board unanimously voted to accept the draft December 2024 financial reports.

VI. Public Discussion:

A. Unscheduled People – None

VII. Joint Use Committee Report:

No meeting until Tuesday, January 14, 2025.

VIII. Chilcott Ditch / The Ranch Report:

Nothing to report.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – Shaffer reported that CSU was leading a study of indirect potable reuse. The District would benefit from participating in the study because of the major shareholder rights it has with Chilcott Ditch.
- b. Loop Water Authority – The Loop is preparing a RFP for consulting and engineering firms to design water treatment facilities to bring Fountain Creek water to drinking standards.

2. Operations Update

- a. Water Report – LaFontaine reported there were two shears and no service failures in December. He also discussed how the District is working with the EPA for monitoring PFAS chemicals and lithium. Sanitary Water System Survey will be completed in 2025
- b. Sewer Report: Nothing to report

3. Engineers Report

a. District Construction/Planning Projects:

- a. Valley Vista Sewer Re-Route – Working on an agreement with Classic Homes.
- b. Main Lift Station Rehabilitation – Had a bid opening where two bids were submitted that came in much higher than expected. JVA will review and the project may be redesigned.
- c. Highway 105B – No update since JVA sent plan to El Paso County.

- d. CWTP Dawson Well – The new well is yielding over 40 gallons per minute.
- e. Well 22 Transmission Pipeline – Substantial completion did not pass and plan to rewalk at the end of the week. Final grading and erosion control will be held off until Spring.
- e. North Saddle Tap Replacements – R&R project to hopefully begin in May to replace 121 saddles in the Northwest corner of the District.
- f. Annual Sliplining Contract – Sewer R&R project has identified 2000 linear feet of pipeline to be sliplined. Project is out to bid.

4. WWSD Subdivision/Development Status Update

- a. Monument Junction – Classic is having another big push this year on the South and West side of the current development.
- b. Waterside – No action with the final plans, no sales agreement or supplemental water agreement as of today.

5. Other Topics:

- a. Pipeline Newsletter – Shaffer ask the Board to provide feedback for the upcoming newsletter.

X. Special Reports & Subjects

- A. Attorney's Report – None
- B. WIA Meeting Report – None

Motion: At the time of 14:06, President Bush moved that the Board go into Executive Session. Director Roddam seconded and the Board unanimously voted to go into Executive Session.

XI. Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, develop strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions related to potential agreements with the Loop Water Authority.

At the time of 16:48, the Board came out of Executive Session.

Adjournment: There being no other business before the Board, the meeting adjourned at 16:48.

Record of January 13, 2025, Board Meeting

Respectfully Submitted,



Brian X. Bush, President