

RECORD OF PROCEEDINGS

A Special meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on September 16, 2024, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: President Bush
Director Martinez
Director Clewe
Director Roddam

Manager: Jessie J. Shaffer

Operations: Dan LaFontaine

Attorney: Erin Smith

Office Manager: Cory Lynch

District Engineer: Cydney Saelens

Visitors: James Howald - Our Community News
Jackie Burhans - Our Community News

I. **Call to Order:** President Bush called the meeting to order at 13:03.

II. **Reading of the Minutes:** Copies of the August 12^h, 2024 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the August 2024 meeting minutes. Director Clewe moved, Director Roddam seconded, and the Board unanimously approved the August 12th, 2024 minutes.

Motion: President Bush entertained a motion to excuse Director Beley from the meeting. Director Roddam moved, Director Clewe seconded, and the Board unanimously motioned to excuse Director Beley from the meeting.

III. **New Business:**

- A. New Team Member Introduction – The new District Engineer, Cydney Saelens, was introduced to the Board members.
- B. Consider Cash Financial Assurance Allocation to El Paso County for Well 22 Transmission Pipeline Project Erosion and Stormwater Quality Control Permit (ESQCP) –
This item was scratched from the agenda.

IV. **Old Business:**

None

V. Financial Report:

The Board was presented with the financial statements for August 2024. Director Martinez stated that new financial software was implemented in August. The numbers on the financials were correct, but the formatting of the documents is a work in progress.

Motion: President Bush entertained a motion to accept the August 2024 financial reports. Director Clewe moved, Director Roddam seconded and the Board unanimously voted to accept the August 2024 financial reports.

VI. Public Discussion:

- A. Unscheduled People
None

VII. Joint Use Committee Report:

Director Clewe reported that the committee was presented with the 2025 draft budget. Special mention was made regarding the significant rise in insurance rates for 2025.

VIII. Chilcott Ditch / The Ranch Report:

The Ditch was called out twice due to dry conditions, but no missed deliveries. Shaffer proposed the annual Ranch tour and a scheduled date of October 2nd was decided. The group will leave WWSD at 8:30 am.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – Reconvening in October
- b. Loop Water Authority – To be discussed today in the executive session.

2. Operations Update

- a. Water Report: LaFontaine reported one shear and two service failures for the previous month. The meters at Well 5 and the Lake have been replaced.
- b. Sewer Report: Nothing to report.

3. Engineers Report

a. District Construction/Planning Projects:

- a. Highway 105 A – Project in final stages with a final walk in the next few weeks.
- b. Highway 105B – 90% of design is completed and MVEA is reviewing easements.
- c. Sewer Capacity Study – JVA is now analyzing the data and will deliver results.
- d. 0.65 MG Tank Addition at South Tank Site – Still in design and hoping to go out to bid this fall. Construction will not begin until spring/summer of 2025 and will be completed by October 2025.
- e. Main Lift Station Rehabilitation – In design with construction beginning in 2025.

4. WWSD Subdivision/Development Status Update

- a. Waterside – WIA reports all documents have been turned in and are waiting for the go ahead.
- b. Monument Ridge East – Submitted into county for zoning and expecting supplemental water agreements in four to six weeks.

5. Other Topics:

- a. 2025 Budget Process to Begin – First draft to be presented by October 15, 2024.

X. Special Reports & Subjects

A. Attorney's Report – None

B. WIA Meeting Report –The canisters for the carbon monoxide cannot be obtained. No prairie dog exterminations have yet to happen.

Motion: At the time of 14:11, President Bush moved that the Board go into Executive Session. Director Roddam seconded and the Board unanimously voted to go into Executive Session.

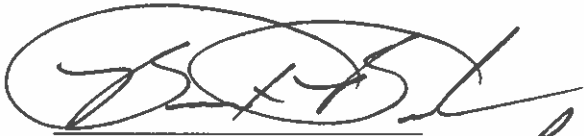
XI. Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions related to potential agreements with the Loop Water Authority and Classic Homes.

At the time of 14:50, the Board came out of Executive Session.

Adjournment: There being no other business before the Board, the meeting adjourned at 14:51.

Record of September 16, 2024, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary

Pacs, WUSD Board