

RECORD OF PROCEEDINGS

A Special meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on August 12, 2024, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: President Bush
Director Beley
Director Clewe
Director Roddam

Manager: Jessie J. Shaffer

Operations: Dan LaFontaine

Attorney: Erin Smith

Office Manager: Cory Lynch

Visitors: James Howald - Our Community News
Jackie Burhans - Our Community News

I. Call to Order: President Bush called the meeting to order at 12:59.

Motion: President Bush entertained a motion to excuse Director Martinez from the meeting. Director Clewe moved, Director Beley seconded, and the Board unanimously motioned to excuse Director Martinez from the meeting.

II. Reading of the Minutes: Copies of the July 15th, 2024 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

Motion: President Bush entertained a motion to accept the July 2024 meeting minutes. Director Clewe moved, Director Roddam seconded, and the Board unanimously approved the July 15th, 2024 minutes.

III. New Business:

- A. Consider Execution of Supplemental Water Service Agreement for Waterside Subdivision -
The Board decided to table the discussion until the Executive Session.
- B. Consider Moving September Board Meeting From September 9th to September 16th -
The Board agreed to move the September Board meeting from September 9th to September 16th.

IV. Old Business:

None

V. Financial Report:

The Board was presented with the financial statements for July 2024. President Bush reviewed the financials in Director Martinez absence.

Motion: President Bush entertained a motion to accept the July 2024 financial reports. Director Roddam moved, Director Beley seconded and the Board unanimously voted to accept the July 2024 financial reports.

VI. Public Discussion:

- A. **Unscheduled People**
None

VII. Joint Use Committee Report:

Director Clewe reported the operations were going smoothly. Biosolid removal should be completed and estimated at 400 tons. Regular monitoring of the discharge into Fountain Creek continues for historical data for the state. Director Clewe needs a member to attend the August 13th meeting in his place. Director Beley volunteered.

VIII. Chilcott Ditch / The Ranch Report:

The Ranch is continuing to cultivate native grasses and the revegetation process is scheduled to be completed by 2025. Chilcott is running water to partners and to the Ranch.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – Out of session until September.
b. Loop Water Authority – To be discussed today in the executive session.

2. Operations Update

- a. Water Report: LaFontaine reported the meter at SWTP (South Water Treatment Plant) needs replaced due to a negative usage reading over the last two months.
b. Sewer Report: Nothing to report.

3. Engineers Report

a. District Construction/Planning Projects:

- a. Highway 105B – 95% of design is completed and MVEA is reviewing easements.
b. Valley Vista Sewer Re-Alignment – To be discussed in Executive Session.
c. Sewer Capacity Study – JVA is now analyzing the data.
d. 0.65 MG Tank Addition at South Tank Site – Still in design and hoping to go out to bid this fall. Construction will not begin until spring/summer of 2025 and will be completed by October 2025.
e. Main Lift Station Rehabilitation – In design with construction beginning in 2025.

4. WWSD Subdivision/Development Status Update

- a. Waterside – To be discussed in Executive Session.
b. Monument Ridge East – No movement

5. Other Topics:

- a. Cyber Assessment : Follow up on three key topics
1. Privacy Policy - Completed
2. Employee Training – On-going Basis
3. EDR System - EDR (Endpoint, Delivery and Response) System was to be implemented into our system. TruTech has stated that the conversion is more likely to happen in 2025. Follow up meeting with TruTech is scheduled in the next few weeks.

X. Special Reports & Subjects

- A. Attorney's Report – None
B. WIA Meeting Report – Prairie dog exterminations in south Woodmoor will be carried out using carbon monoxide.

Motion: At the time of 13:34, President Bush moved that the Board go into Executive Session. Director Roddam seconded and the Board unanimously voted to go into Executive Session.

- XI. Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions related to potential agreements with the Loop Water Authority, El Paso County, La Plata Communities and Classic Homes.

At the time of 14:11, the Board came out of Executive Session.

- XII. Consider Appointing One Director to Represent Woodmoor in Negotiations Between Member Agencies of the Loop Water Authority.

Motion: President Bush motioned that the Board appoint President Bush to represent Woodmoor Water & Sanitation in Negotiations Between Member Agencies of the Loop Water Authority. The Board unanimously agreed to appoint President Bush.

Adjournment: There being no other business before the Board, the meeting adjourned at 14:13.

Record of August 12, 2024, Board Meeting

Respectfully Submitted,



William Clewe III, Secretary