

## RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on April 10, 2023, at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: President Bush  
Director Clewe  
Director Town

Manager: Jessie J. Shaffer

Operations: Dan LaFontaine

Attorney: Erin Smith

Office Manager: Cory Lynch

Visitors: James Howald - Our Community News  
Jackie Burhans - Our Community News  
Roy Martinez - Resident  
Christi Beyer-Tarver - Resident  
Mark Valentine - Merrick

**I. Call to Order:** President Bush called the meeting to order at 12:54.

**Motion:** President Bush entertained a motion to excuse Director Roddam and Director Beley from the meeting. Director Town motioned, Director Clewe seconded, and the Board unanimously passed to excuse both Director Roddam and Beley from the meeting.

**II. Reading of the Minutes:** Copies of the March 13, 2023, meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director.

**Motion:** President Bush entertained a motion to accept the March 2023 Board minutes. Director Clewe motioned, Director Town seconded, and the Board unanimously passed that the meeting minutes be approved.

**III. New Business:**

A. None

**IV. Old Business:**

**A. Consider Approval and Execution of IGA with Lewis Palmer School District 38.**

This is an agreement basically giving the school a license allowing the school to use our trail as part of the Safe Route to School Program. We would have no responsibility to maintain the trail.

**Motion:** President Bush recommended that the Board grant him authority to sign the agreement if no significant changes are presented. Director Town motioned, Director Clewe seconded, and the Board unanimously passed to allow President Bush to sign the agreement.

**V. Financial Report:**

Director Town stated he reviewed the financial statements for March 2023. An explanation was provided for a new line item added to the Balance Sheet called “Deferred Inflows Land Lease” GASB 87 is now requiring that any lease must be separated out on the financials to show the dollar value for the life of the lease as a Non-Current Asset and equally as a Long-Term Liability.

**Motion:** President Bush recommended the Board accept the March 2023 financial reports. Director Town motioned, Director Clewe seconded, and the Board unanimously voted to accept the March 2023 financial reports.

**Public Discussion:**

A. None

**VII. Joint Use Committee Report:**

Director Clewe reported that Donala joining Monument Wastewater is going very slowly. The Board is still planning to buy blowers, but the situation has not changed. Director Clewe is not able to attend the May 9<sup>th</sup> meeting and will need someone to fill in. Director Town will attend.

**VIII. Chilcott Ditch / The Ranch Report:**

Employees are at the Ditch and the Ranch and cleanup operations are close to complete. The culvert has been installed at the end of Duckwood. The reservoir is starting to be filled.

**IX. Manager's Report:** Shaffer provided the manager's report.

**1. Collaborative Organizations / Opportunities:**

- a. PPRWA –Stream Restoration Bill is receiving a lot of negative reactions.
- b. Loop Water Authority- Waiting for draft results from consultants. Stream water quality data testing on Fountain Creek and in Chilcott had results in February and March. Next meeting is April 20<sup>th</sup> at 9am at Town of Monument.

**2. Operations Update**

- a. Water Report: LaFontaine reported a slight disruption at Central Water Treatment Plant. There were two shear main breaks in cast iron pipe and the water was left on for several hours. In addition, the south tank overflowed due to a radio failure and over 100k gallons were lost.
- b. Sewer Report: RH Borden is out in the District surveying the entire system. Two weeks are completed and all operations are running good.  
We have had a recall on over 400 of the endpoints on the new meters that transmit data. Aquahawk will oversee changing out all the faulty endpoints. We will send out a letter to affected residents explaining the process and that their April bill might be estimated.

**3. District Construction/Planning Projects:**

- a. Highway 105 Utility Relocation Project- We are done with our part and waiting on the County to advertise their projects.
- b. Well 22 Pump House & Transmission Pipeline: In-house design on the transmission line. Pump house plans into El Paso County and planning on mid-May to be out to bid.
- c. Well 19: Contactors are all lined up.
- d. Zone 5 PRV's: The project is close to going out to bid.

**4. WWSD Subdivision/Development Status Update:**

- a. Cloverleaf - Almost ready for conditional acceptance. Waiting on curb, gutter and paving.
- b. Monument Junction East – Apartment complex and four-squares are in limbo due to the economy. The focus is single family homes.

- c. Steel Structures – Issued final completion.
- d. Waterside – (La Plata Developer) just north of WIA is on the move again. Possible supplemental water agreement to the Board next month.

**5. Other Topics**

- a. None

**X. Special Reports & Subjects:**

- a. Engineer's Report- None
- b. Attorney's Report- None
- c. WIA Meeting Report- None

**Motion:** At the time of 13:50, President Bush motioned that the Board go into Executive Session and the Board unanimously voted to go into Executive Session.

**XI.** Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to potential agreements with Monument Fire District.

**XII. Adjournment:** There being no other business before the Board, the meeting adjourned at 14:01.

**Record of April 10, 2023, Board Meeting**

Respectfully Submitted,



William Clewe III, Secretary