

in the model. Andrew presented projected rates over the next 5 years. The Board discussed the presented rates, tap fees and the drivers that influence them including inflation and directed staff and consultants to model a 5% increase for water rates, 2% increase for sewer user fees and a 5% increase for water and sewer tap fees and bring those results back to the board in December.

B. Public Hearing on 2022 Budget:

(i) Presentation of proposed 2022 budget CRS 38-33.3-121. Shaffer discussed that the changes since the budget workshop were in red and reviewed the highlights. After the proposed rate increases from Raftelis, the Board agreed to republish the “not to exceed rates” and postpone the December 2021 Board meeting until December 20, 2021. This would allow the new “not to exceed rates” to be published for least 30 days. Shaffer highlighted the Professional Fees and proposed an increase of \$15,000 for a marketing allowance for the Loop Group project. The Board agreed to this increase in the budget. Shaffer proposed an increase in the General Wastewater budget for an increase in the clothing allowance from \$50 to \$250 for all field employees for a specific purchase of boots or hip waders. The Board agreed to this increase.
Availability of Service: Board agreed to raise annual fee from \$75 to \$100.

C. Schedule Public Hearing on Proposed 2022 Rates: December 20, 2021

IV. Old Business:

None

V. Financial Report:

Director Wyss stated that he reviewed the financial statements for September 2021 and October 2021 and did not have any changes.

Motion: Upon motion by Director Roddam and seconded by Director Beley, the Board unanimously voted to accept the September 2021 and the October 2021 financial reports.

VI. Public Discussion:

James Howald – He discussed the tap fees and increases of surrounding areas. It was his opinion that these residents would not object to the increase for new tap fees because they would not want their rates increased to fund new development.

VII. Joint Use Committee Report:

Director Clewe had to leave this meeting for an emergency. Shaffer reported that everything seems to be running well at the plant. A slight budget change was made by Bill Burks that the JUC supported and stated would go back and recommend those changes be made to the Tri-Lakes budget to their respective Boards. No changes were requested by the Woodmoor Water Board to report back to Tri-Lakes.

VIII. Chilcott Ditch Company / The Ranch Report:

Shaffer reported that the Ranch is wrapping up to include maintenance protocol and packing equipment into the barn for winter. Ranch employees will be at Woodmoor around the middle of December. Chilcott Ditch- Shaffer will be working on the Chilcott budget and an annual meeting is scheduled for December 6, 2021, at 1:30pm and all members are invited to attend.

IX. Manager's Report: Shaffer provided the manager's report.

1. Collaborative Organizations / Opportunities:

- a. PPRWA – CSU Reuse Study Update. The study is on time and on budget.
- b. Loop Group – Loop Study Update. Moving forward with submission of paperwork. to be completed by second week of December. Four Districts involved and others interested but waiting to see how the study materializes. ARPA- There is \$140M available from the Feds paying in two years.

2. Operations Update

- a. Water Report: LaFontaine reported there were two large main breaks that accounted for most of the additional water loss. The breaks were on Caribou and Woodmoor Drive and the losses were approximately 500k and 200k gallons respectively. This will be that last month for any water reporting for CWTP until the plant is back online.
- b. Sewer Report: Nothing to report at this time.

3. District Construction/Planning Projects:

- a. CWTP Progress Update. Both CWTP and LPS are both tied together and working simultaneously.
- b. LPS2 Progress Update. Contractor is in tune with the timeline and the refill schedule to begin in January 2022.
- c. North Tank Painting Progress Update. The project is complete and qualifies for the release of the retainage.

4. WWSD Subdivision/Development Status Update:

- a. Cloverleaf: The development was moving dirt in October and developer is optimistic for a water deposit in the near future. Schedule is for mid-late summer 2022 to begin selling approximately 130 lots.
- b. Monument Junction: They are moving forward with the subdivision process with the town of Monument. Next month, we should have the supplemental water service agreement back from the developer for the Board to review.

5. Other Topics:

None

X. Special Reports & Subjects:

- a. Engineer's Report- None
- b. Attorney's Report- None
- c. WIA Meeting Report- Provided with a proposed agreement and a proposed deed for the 65 acres of South Woodmoor. Proposed closing date of December 15, 2021.

XI. End of the Year Employee Recognition

Shaffer proposed to the Board a Christmas party. It was decided that because of the current situation with Covid, it was not a wise thing to do because of these uncertain times. Shaffer asked the Board to approve a gift for each employee (like that given in 2020) of a prime rib and a card with a \$100 bill. The Board approved.

XII. Adjournment: There being no other business before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously, and the meeting adjourned at 15:07.

Record of November 15, 2021, Board Meeting

Respectfully Submitted,



William Clewe, III, Secretary