

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on May 13, 2019 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Taylor
Director Wyss
Director Roddam

Manager: Jessie J. Shaffer
Field Superintendent: Gary Potter

Attorney: Erin Smith

Secretary: Marsha Howland

Visitors: James Howald - Our Community News

- I. **Call to Order:** President Taylor called the meeting to order at 1:00 p.m.

- II. **Reading of the Minutes:** Copies of the April 8, 2019 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

- III. **New Business:**
 - A. **Consider Execution of 457(b) Plan Document Amendment Adding Roth IRA Options to the Plan:** Shaffer stated that the plan document amendment adds an option for employees to choose a Roth IRA along with the current 457 (b) retirement program. Shaffer reported that Lincoln Financial mirrored everything on the current 457 (b) plan to the new Roth option. Shaffer stated that employees cannot convert current funds from their 457 (b) plan to the Roth option, but can start contributing new funds to the Roth IRA that will be effective 6-1-19. Shaffer asked the Board to consider executing the plan document amendment.

Motion: Upon motion by Director Wyss, and seconded by Director Roddam the Board unanimously voted to execute the 457(b) plan document amendment, adding the Roth IRA option to the plan and authorized the Board President to sign the amendment to the plan document.

IV. **Old Business:** None.

V. **Financial Report:** Director Wyss stated that he has reviewed the financial statements, and does not have any changes. It was moved, seconded and unanimously passed that the financial reports be accepted.

VI. **Public Discussion:** None.

VII. **Joint Use Committee Report:** None.

VIII. **Chilcott Ditch Company / The Ranch Report:** Shaffer reported that the armament project at the Chilcott Ditch is in the final stages of completion. Shaffer stated that he will submit the draw request with CWCB after the final payment has been made to the contractor. Shaffer stated that overall he is very pleased with the construction of the armament project.

IX. **Manager's Report:** Shaffer reviewed the manager's report dated May 13, 2019, a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

i. PPRWA: Shaffer stated that the PPRWA will be on summer break until October.

B. Operations

i. Water Report: Potter reported that Well 18 is back downhole and should be back in operation this week. Well 9 is on the schedule for repair work next week, and Well 20 is still down at this time. Potter stated that Lake Woodmoor's elevation

is at 7,095 and he hopes to have it rise to 7,098 before the irrigation season starts. Potter reported that the unaccounted water for April was 15%. Potter stated that the staff is testing the well meters and did find one that was metering incorrectly. Potter reported that the unaccounted water percent year to date is 5%.

C. District Construction/Planning Projects:

- i. Well 21: Shaffer stated that the site work for Well 21 has been approved. Shaffer stated that he issued the Notice to Proceed to Velocity Construction. Shaffer stated that staff is still working on the water quality blending process.
- ii. CDOT – Monument Hill Road Sewer Re-alignment: Shaffer stated that CDOT is starting work up by County Line Road in regards to the GAP Project. Shaffer stated that CDOT will be relocating the District's sewer line near the campground. Shaffer stated that they will be constructing a bridge in that area that will include a wildlife crossing going under I-25. CDOT will be constructing and paying for this project. Shaffer stated that the District's portion of the Monument Hill Road Improvement Project is complete. Shaffer stated that once the contractors have completed paving the road, staff will issue a final completion notice for the project.

D. WWSD Subdivision/Development Status Update:

- ii. The Beach at Woodmoor: Shaffer stated that staff has approved the revised plans for the Beach development.
- iii. North Bay at Lake Woodmoor: Shaffer stated that staff has not received the final plans for this development at this time.

E. Other Topics: None.

X. Special Reports & Subjects:

- A. Engineer's Report: None.
- B. Attorney's Report: None.
- C. WIA Meeting Report: None.

XI. Executive Session:

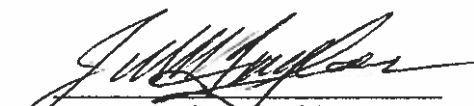
It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402: (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to a potential agreement(s) with JUWI, Inc. and Colorado Springs Utilities. Session commenced at 1:28 p.m. The Board returned to Regular Session at 2:07 p.m.

Motion: Upon motion by Director Wyss, and seconded by Director Roddam the Board unanimously voted to excuse Directors Bush and Hanson from the Board Meeting.

- XII. Adjournment:** There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:10 p.m.

Record of May 13, 2019 Board Meeting

Respectfully Submitted,



James Taylor, President