

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on October 8, 2015 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT:	Director Town Director Courrau Director Taylor Director Strom Director Schwab
Manager:	Jessie J. Shaffer
Asst. Manager:	Randy Gillette
Consulting Engineer:	
Attorney:	Erin Smith
Secretary:	Marsha Howland
Visitors:	Andrew Skibo - SePro Corporation James Howald - Our Community News

I. Call to Order:

President Town called the meeting to order at 1:00 p.m.

II. Reading of the Minutes:

Copies of the September 10, 2015 meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the meeting minutes be approved.

III. New Business:

- A. **2016 Draft Budget:** Shaffer stated that legally he has to have the 2016 draft budget to the Board of Directors by October 15, 2015. Shaffer stated that the draft budgets would be in the Director's individual drop slots by that date, and he would notify the Directors by e-mail when they are delivered.
- B. **2016 Budget Workshop Meeting Date:** The Board decided to hold the budget workshop on Monday, October 26, 2015 at 9 a.m.
- C. **Tap Policy Clarification & Direction (Request from Customer):** Shaffer stated that he received a letter from Jim Mourning, a copy of which is attached hereto. Shaffer reported that Mr. Mourning is a contractor who is building a detached garage for a Woodmoor resident. The residents would like to have water and sewer services, using their current service lines on the property, in the garage. Shaffer stated that he researched WWSD's current rules and regulations, and cannot find any rule stating that you can or cannot connect to current service lines for an additional building on residential property. Shaffer stated that any additional water usage would be metered. The Board decided that Mr. Mourning could connect to the current service lines as long as he complies with WWSD's system specifications. All inspection fees will be paid by the contractor or resident.

IV. Old Business:

- A. **SePro Presentation on Elodea Control and Lake Woodmoor Trends:** Andrew Skibo explained SePro's findings for the seasonal data review, the aquatic vegetation management program, lab services data, and water quality taste and odor control issues. Skibo stated that Lake Woodmoor had significant amounts of elodea and coontail in the water, and the herbicide the SePro used was highly successful in eliminating these plants. Skibo stated that the best way to control future taste and odor issues is to keep Lake Woodmoor in an oxygenated state by turning the lake over and couple that with an algacide program. Skibo described different options and cost for future testing and equipment for Lake Woodmoor. The Board thanked Skibo for his presentation and recommendations. Shaffer stated that he would go over his recommendations and cost at the budget workshop.

V. Financial Discussion:

Director Schwab stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

VI. Public Discussion:

A. Unscheduled People: None.

VII. Joint Use Committee Report: None.

VIII. Chilcott Ditch Company/ JV Ranch Report: None.

IX. Manager's Report:

Shaffer reviewed the Managers Report dated October 8, 2015, a copy of which is attached hereto.

A. Collaborative Organizations / Opportunities:

- i. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer stated that the PPRWA is not in session yet. The next meeting is scheduled for November 11, 2015.

B. Operations: Randy Gillette

- i. **Water Report:** Gillette reported that the unaccounted water for 2015 is at 6%. Gillette stated Well 11 is being pulled for a filter issue. Gillette will update the Board on this issue next month.

C. District Construction/Planning Projects:

- i. **Lake Woodmoor Boat Ramp Access Road:** Shaffer stated that he is working on acquiring easements from the property owner. Shaffer stated that he will have more information next month.

D. WWSD Subdivision/Development Status Update:

- i. Dunes at Woodmoor: Shaffer stated that the Dunes project is moving forward.
- ii. Pine Tree Property: Shaffer stated that he has received a formal application for the Pine Tree Development.
- iii. General Development Discussion: Shaffer reported that with all the new development in Woodmoor, WWSD could possibly see up to 150 new tap applications per year for the next five years.

E. Other Topics:

- i. None.

X. Special Reports and Subjects:

- A. Engineer's Report: None.
- B. Attorney's Report: None.
- C. WIA Meeting Report: Schwab stated that there was a tap issue at the Barn that has now been fixed.

XI. Executive Session:

It was moved, duly seconded, and unanimously approved that the Board move into Executive Session pursuant to: C.R.S. Section 24-6-402 (4): (1) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; (2) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advise on specific legal questions; all related to the Joint Use Agreement and leases. Session commenced at 2:49 p.m. The Board returned to Regular Session at 3:13 p.m.

XII. Adjournment:

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 3:17 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beth E. Courrau". The signature is written in black ink and is positioned above the printed name.

Beth Courrau, Secretary