

RECORD OF PROCEEDINGS

A meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on March 13, 2014 at the Woodmoor Water and Sanitation District No. 1 office.

PRESENT: Director Town
 Director Courrau
 Director Taylor
 Director Schwab
 Director Strom

Manager: Jessie J. Shaffer
Asst. Manager Randy Gillette
Attorney: Erin Smith
Consulting Engineers: Steve Tamburini
Secretary: Marsha Howland
Visitors: Terry Dangler - Our Community News
 Nancy Wilkins - Our Community News

I. **Call to Order:**

President Town called the meeting to order at 1:01 p.m.

II. **Reading of the Minutes:**

Copies of the February 3, 2014 special meeting minutes and February 13, 2014 regular meeting minutes of the Woodmoor Water and Sanitation District were provided to each Director. It was moved, duly seconded, and unanimously passed that the minutes be approved.

III. **Financial Report:**

Taylor stated that he had reviewed the financial statements and did not have any changes. It was moved, duly seconded, and unanimously passed that the financial reports be approved.

IV. **Public Discussion:**

A. **Unscheduled People:** None.

v. **Joint Use Committee Report (JUC):** Director Strom stated that the Colorado Data Sharing Network had a contract with the Pikes Peak Regional Water Authority (PPRWA) to gather data for the Arkansas, Fountain Creek, Rural, Urban Evaluation Group (AFCURE). The cost of gathering the data over extended the contact price, and the Colorado Data Sharing Network is asking PPRWA to make up the difference. Strom stated that after a lengthy discussion at the JUC meeting, it was decided to cover the additional cost. Strom reported that a large commercial facility in Monument had discharge that was not being metered correctly and would need further attention to correct the problem. Strom stated that the JUC talked about different items that harm the wastewater plant, such as large quantities of milk being poured down drains or baby wipes being flushed down toilets, and suggested that Shaffer note these items in the Pipeline.

VI. **Chilcott Ditch Company/ JV Ranch Report:** Town stated that WWSD was in the process of completing the flume project on the Chilcott Ditch. Shaffer discussed the different requirements of the new water decree. One of which is water accounting for the ditch head gate and the farm gate . Shaffer stated that the flume is a measuring device to track how much water is being delivered to the JV Ranch. Shaffer presented a few photographs of the ditch where the flume will be placed and some designs of the flume structure to the Board. Town stated that the current Chilcott Ditch manager is also the manager of the Fountain Mutual Irrigation Company (FMIC), which could possibly cause a conflict of interest. Therefore, WWSD staff will take over the management of the Chilcott Ditch Co. Town asked the Board if they would like to take a tour of the JV Ranch. The Board will meet on Thursday, March 20, 2014 at 8 a.m. for the tour.

VII. **Manger's Report:**

Shaffer reviewed the Manager's Report dated March 13, 2014, a copy of which is attached hereto.

1. **Collaborative Organizations/Opportunities:**

- a. **Pikes Peak Regional Water Authority (PPRWA):** Shaffer stated that the Regional Water Supply Infrastructure Feasibility Study Project is underway. The study should be completed by the end of 2014.

2. Operations: Randy Gillette

- a. **Water Report :** Gillette stated percentage for unaccounted water is 12%. Gillette stated that a pin hole water leak was found on Scrub Oak Way. Gillette stated that one of WWSD's vendors was showing staff how his new leak detection equipment worked, and was able to inform staff where to dig to find the leak. Gillette stated that he would like to test the equipment again before making a decision to purchase it. The cost is under \$5000. Gillette stated that both Wells 10 and 12 are down due to motor failures. Gillette stated that WWSD is in the process of having the motors replaced. The cost is approximately \$60,000 each. Gillette reported that this expense was budgeted for 2014.

3. District Construction/Planning Projects: None.

4. WWSD Subdivision/Development Status Update:

- a. **Tri-Lakes Health Village - Boldt/YMCA:** Shaffer reported that construction has started on the new Tri-Lakes Health Village.
- b. **Progress on Development of System Specification:** Shaffer stated that he is working on the new system specifications, and hopes to have the first draft ready for the Board to review next month.

5. Other Topics: none

VIII. Special Reports and Subjects:

1. **Engineer's Report:** Tamburini stated that he is working on the Joint Regional Water Reclamation Study. The first draft has been completed, and a meeting scheduled for review and comments.
2. **Attorney's Report:** Smith stated that WWSD's Board of Directors candidates will be elected by acclamation as of May 6, 2014. The Directors will be sworn in at the May, 2014 Board Meeting.

IX. Old Business: None

x. New Business:

- 1. Consider Adoption of Resolution 14-06:** Smith stated that Resolution 14-06 authorizes payment to the JV Ranch entities after WWSD receives the water decree. Also final payment to Stillwater Resources as per stated in their contract with WWSD.

Motion:

Upon motion by Director Courrau, and seconded by Director Taylor, the Board unanimously voted to adopt Resolution 14-06; Delegating Authority and Approving Payment of the Final Installment of JV Water Rights Purchase Price.

- 2. Consider Execution of CWPDA Water Lease for 2014.** Shaffer asked the Board to consider execution of the Colorado Water Protective and Development Association (CWPDA) water lease. Shaffer stated that the lease is the same as previous years. Taylor questioned the wording of the lease and Smith stated that she would review it.


Motion:

Upon motion by Director Taylor, and seconded by Director Schwab, the Board unanimously voted to execute the 2014 water lease with CWPDA pending legal review.

Note: Town reported that the Woodmoor Improvement Association (WIA) has elected new officers. Town suggested that WWSD attend a WIA Board Meeting to brief them on the plans and goals WWSD has for the JV Ranch. Shaffer will contact WIA to make arrangements and also prepare a presentation for the WIA Board.

XI: **Adjournment:**

There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 2:10 p.m.


Beth Courrau, Secretary