

RECORD OF PROCEEDINGS

A special meeting of the Woodmoor Water and Sanitation District No. 1 (WWSD) Board of Directors was held on October 31, 2013 at the District Office.

PRESENT:

Director Town
Director Taylor
Director Courrau
Director Strom

Manager: Jessie Shaffer
Secretary: Marsha Howland

I. Call to Order:

President Town called the meeting to order at 1:02 p.m.

Motion:

Upon motion by Director Courrau, and second by Director Taylor, the Board unanimously voted to excuse Director Schwab from the Board Meeting.

II. Contract with the State of Colorado for the use and benefit of the Department of Public Health and Water Quality Control: Shaffer explained to the Board that Bill Burks from the Tri-Lakes Wastewater Treatment Facility could not move forward with the facility Master Plan until the contract with the State of Colorado is executed. Shaffer stated that if work is done before the contract is signed; the expenses will not be reimbursed by the grant money. Shaffer stated that he had Smith review the contract and she does not have any major concerns. Shaffer asked the Board to consider executing the contract.

Motion:

Upon motion by Director Taylor, and second by Director Courrau, the Board unanimously voted to execute the contract with the State of Colorado for the use and benefit of the Department of Public Health and Water Quality Control.

III. Monument Tri-Lakes Group Intergovernmental Agreement: Shaffer asked the Board to consider executing the Intergovernmental Agreement for the Monument Tri-Lakes Group. Shaffer explained that this agreement is for WWSD's group health insurance coverage. Shaffer stated that there were not any changes from last year's agreement.

Motion:

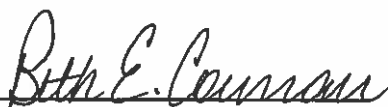
Upon motion by Director Taylor, and second by Director Courrau, the Board unanimously voted to execute the Monument Tri-Lakes Group Intergovernmental Agreement.

IV. Taste and Odor Outbreak: Shaffer reported that WWSD is experiencing a taste and odor outbreak due to being 100% on treated surface water. Shaffer stated that WWSD has received around 15 complaints about the water quality. Shaffer stated that he would like to stay on 100% surface water in order to do the taste and odor pilot test. The pilot test will begin on Monday, November 4, 2013 and run for about 2 weeks. WWSD will be able to track the total organic carbons and other pertinent data in order to try to solve the taste and odor issues and improve the water quality going forward. Shaffer asked the Board for their opinion on staying on surface water to complete the study. The Board decided to stay on 100% treated surface water and complete the taste and odor pilot study. Shaffer will bring the test results back to the Board as he gets them.

V. Sick Leave Policy: Shaffer asked the Board for direction in evaluating WWSD's sick leave policy. Shaffer explained the current sick leave policy to the Board. The Board discussed several issues with the sick leave policy. Director Courrau will schedule a meeting with Shaffer to go over WWSD's benefit package. The Board will continue this discussion at the next Board Meeting.

VI. Adjournment: There being no other business to come before the Board, it was moved and duly seconded that the meeting be adjourned. The motion passed unanimously and the meeting adjourned at 1:55 p.m.

Respectfully Submitted,


Beth Courrau, Secretary